

Prior Authorization Checklist

Please review the following checklist of forms and documents that may be required for prior authorization.

- Review the health plan's specific guidelines for the prior authorization process**
- Prior authorization form** (if applicable)
- Updated letter of medical necessity with proposed treatment plan**
- Patient authorization and notice of release of information**
- Copy of the patient's health plan or prescription card** (front and back)
- Supporting documentation**
 - Patient history and physical findings
 - Healthcare provider's chart notes
 - Test and lab results
 - Hospital admission/emergency department notes

